



Guidelines Streetfood Festival Tour 2018

Our aim is to celebrate street food at the highest possible level and to inspire all participants and visitors.

Snacks are not street food!

- We cook fresh foods and in A1 quality
- Only natural foods are used
- No convenience foods are used
- Flavour enhancers and industrially produced "aids" are frowned upon (ready-made sauces, Nutella etc.)
- We do not use genetically engineered foods
- All meals are prepared in compliance with food law

Street food is ...

- Passion
- A visitor and taste experience
- Discovering and learning new things
- Innovation in preparation and presentation
- Focus on food, eating and enjoyment
- Varied exhibitors
- Sustainability in every aspect
- Product quality (no industrial products)
- Purity, cleanliness
- Sufficient quantity and quality of exhibitors
- Eating small appetisers at as many stalls as possible (large menus are frowned upon)
- Price - performance ratio is right

Date and opening hours

The opening hours for food stalls are basically as follows: Friday, from 17.30 to 24.00; Saturday, from 11:30 to 24:00 and Sunday, 11:30 to 20:00.

Each festival lasts 3 days. There are certain festivals with different opening hours due to statutory public holidays etc.; please always note the details of individual festivals.

The festival takes place in all weathers. Around 8000 people a day are expected

Information

7 days before each festival we will send you all the information about the festival via e-mail.

- Information letter with all important information
- Plan with stall allocation
- Safety and security documents

Stall / placement

The stall pitch is at least 3 x 3 m / 2 x 4.5 m, or the desired size.

Lots are drawn for the stall pitch arrangement. Requests will not be allowed.

Placement is affected by various factors such as gas, size etc.

Attention: Entry height in Lucerne is only 2.75 metres. All other registered stalls are outdoors. There are also other local weight restrictions.

Construction & dismantling

Construction begins in each case on **Friday from 11:00 food trucks / 13:00 stalls / tents**

We will divide up the construction zone by zone and mobilise it in this manner! These time windows must be adhered to!

Dismantling begins on Sunday (attention: for festivals with different opening times, see details) directly after the festival from 20:00, and must be completely finished by 22:00.

A more detailed timetable will be sent 7 days before the festival. No dismantling during operation.

Important: Food must be sold until the end of the festival on Sunday evening at 20:00.

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Infrastructure & Technology

We provide the following basic infrastructure:

- Basic lighting of the festival area
- Decoration of the festival area
- Toilets
- Several rubbish bins for visitor waste (regular emptying)
- Central waste collection point (press containers / vats) - waste, glass and cardboard for stall operators.
- Central dishwashing point with running water. (Each stall must have a water canister in accordance with the Cantonal food regulations.)
- Background music
- Various electrical power distribution boxes on the site. (Bring your own cable, minimum 20 m)
- Seating for over 1000 guests
- Festival tent 21 x 8 m (at most locations)
- Minimum 2.5 x 5 m bar tents
- Further drinks stalls

In the event of a temporary power failure, the organiser assumes no liability for loss of revenue or damage to equipment and materials.

Tents / temporary buildings / vehicles

All tents, trailers, food trucks, temporary buildings and other vehicles must comply with the statutory provisions and are the responsibility of the exhibitor. It is especially important to ensure that the statics and safety in rain, storm and thunderstorms are guaranteed.

All categories should be carefully secured against rolling away and / or flying away and overturning. On the sites only ballast may be used for weighing down. Hammering in of objects, screwing down or drilling into the ground are expressly prohibited! Any lightning protection must be installed correctly. The fire protection regulations of the respective Cantons must be strictly adhered to. No trailers, trucks, tents etc. showing sponsors' inscriptions may be used without the prior written approval of the organiser.

Cleanliness and hygiene

- The sales stall is to be kept clean and well maintained at all times!
- The cantonal hygiene regulations apply! See attached sheet in the appendix!
- The work surfaces in the stall must be washable! (Plastic tablecloths, chrome steel, plastic tables)
- The floor under the stall must be covered over the entire surface (plus 1 m).
- There must be 100 % protection against grease marks!

Eating

It is compulsory for each stall to offer a sample portion from its main menus for about 5.00 CHF to 7.00 CHF. These are to be displayed clearly on a separate board. The standard menus must be adjusted in size so that visitors can eat several menus (not too large)! The main menus should be offered at retail prices between 7.00 CHF and a maximum of 13.00 CHF. It is important that good value also applies to the pricing policy and that the menus are not massive. Only food approved by the organiser in advance may be sold. Clear and transparent labelling is a must!

Fire protection

Each stall operator must have the following fire protection products available to them:

- Fire extinguisher
- Fire blanket
- Fire protection gloves (www.rovia.ch)

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Waste

Waste can be disposed of for free in the corresponding vats! Please help to separate waste.

No waste in the waste bins on the festival site.

Oil and grease must be disposed of by each stall operator himself. In the event of an offence or illegal disposal, fines will be charged on to the polluter and a complaint filed.

Deposit

A deposit of CHF 200.00 will be charged in the stall pitch invoice / confirmation for each stall pitch, location and stall operator. The deposit will be refunded at the end of the festival on site (office) if the following points have been complied with:

- Payment made on time
- Adherence to the Streetfood Festival 2018 Guidelines
- Tent / stall secured against wind and weather according to the manufacturer's instructions
- Gas system checked and maintained
- Compliance with instructions from the organisers, transport staff, check in items, etc.
- Construction / dismantling times
- Cleanliness, cleaning
- Compliance with the Cantonal food regulations and hygiene rules
- Fire extinguisher, fire blanket and fireproof gloves available
- If the electrical power was ordered correctly
- Covered floor
- No grease marks in and around the stall
- No damage left behind
- Pricing policy complied with
- Sample portions from the main courses available
- The sample portions are displayed clearly and separately
- Or other offences.

If all points have been complied with, the 200.00 CHF deposit will be paid out in cash directly after the festival at the check out / office.

Collection of the deposit of 200.00 CHF is the responsibility of the stall operator. If the deposit is not collected, it will be forfeit and will accrue to the organiser.

No sale of drinks

No drinks may be sold.

Sale and distribution of alcohol:

The Cantonal youth protection laws apply.

- Wine, beer + 16
- Brandy, spirits + 18

Legal provisions

Stall operators must ensure the following points at all times:

- Hygiene
- Operating safety
- Compliance with food regulations (running water, spit protection and refrigeration)
- Fire extinguishing (fire blanket, fire extinguisher)
- Fireproof gloves
- Securing the stall / tent according to the manufacturer's instructions.



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Parking spaces

In order to prevent traffic chaos, vehicles must be taken off the site immediately they have been unloaded. There is usually chargeable parking directly in the vicinity of the festival. (Detailed information 7 days before the festival in the information letter.)

Extra spaces for refrigerated trailers or vehicles at the festival site can be requested from the organiser; these are also chargeable. 250.00 CHF per location for all 3 days, including electricity.

Safety / due care

Whilst it is true that the festival site is a pedestrian area and separated from the main road, everyone must nevertheless take due care neither to disrupt the traffic in the surrounding area nor to put anyone in danger. We assume no liability.

The organiser's safety and care regulations must be strictly adhered to.

The operation of gas is allowed and is also desirable to reduce power consumption. The equipment and connections must be demonstrably maintained and this evidence must be presented upon request. All gas installations must be tested for the 2018 season. A SINA safety certificate must be presented on request for the electrical power connections.

Permits

For each festival, the organiser has all the permits to hold an event. Any stallholder permits or permits relating to the stall are the responsibility of the participating stalls.

Failure to comply with the guidelines

If the following points are not complied with, the organiser may close the stall:

- Political and religious project.
- If the stall operator does not comply with or implement objections on the part of the organiser, in spite of a reminder.
- If the arrangements are not adhered to according to the agreement.
- Disregard of the guidelines.

Contact persons

Communication will be exclusively via the organisers Rolf Arnet, Koni Begert and André Brönnimann.

Marketing and usage rights

The stall operator is obliged to promote the Streetfood Festival.

(Via e-mail, Facebook, website, blogs, newspapers, flyers and posters at other markets)

All documents may be requested from us or downloaded from the website www.streetfood-festivals.ch .

Charging / payment

The stall rent of 9 square meters (minimum size), e. g. (2 m x 4.5 m = 9 m²) or (3 m x 3 m) at the festival amounts to 1,125 CHF excluding VAT for all 3 days. From a turnover of 10,000.00 CHF including VAT, 10 % will be due on any additional income. Plus 200.00 CHF deposit, which will be settled on site directly after surrender of the stall in a clean condition. Payable 30 days after receipt of invoice.

The sales figures are based on trust; otherwise it would be necessary to work with a cash register system. We therefore ask for fairness and the correct sales figures.





An additional square meter of stall space (m²) costs 20.00 CHF

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Electricity

Plug: Normal current access (T13) as well as T 15, T 23, CEE 16, CEE 32 are possible.

Power Requirements:

 Type 13 / Type 23 Max. 2000 Watt	 Type 15 Max. 6000 Watt	 CEE 16 Max. 9,000 Watt	 CEE 32 Max. 16,000 Watt
25.00 CHF / connection	65.00 CHF / connection	85.00 CHF / connection	125.00 CHF / connection

Anyone who fails to indicate the power connection and power output correctly will automatically be placed on the highest level (20,000 watt 170.00 CHF).

How to read the wattage correctly:



(Beispiel Berechnung)

Gerät	Volt	Watt	kW
Licht	230V	2000W	2.000kW
Kühlschrank	230V	150W	0.150kW
Grill	400V	9000W	9.000kW
Total		11150W	11.15kW

(Bild 1)

230V - 50Hz 2000W
 CE 0630
 S/N.: _____

Waste and washing dishes

Free waste, glass and cardboard vats are available for stall operators.

The countless refuse bins on the site (for visitors) are regularly emptied and the cleaning crew ensures that the site remains clean.

Please throw waste into the vats after the end of the festival!

Rental equipment

Stall operators can rent the following material from the organiser via registration, subject to a duty of care:

Drinks refrigerators (50.00 CHF)

Tables (25.00 CHF)

No orders can be made at short notice.

Safety and security

Additional security is provided by a security service and a medical service.

The festival site is guarded outside opening hours by a security service (the organiser assumes no liability).



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Application schedule

- Online application on www.streetfood-festivals.ch planned as from Monday, 04.12.2017
- Application deadline 24 .12.2017
- End of 2017, selection of stall operators
- Beginning of January, dispatch of confirmations and invoices

Only the participating stall operators will be notified.

Anyone who has not received notification from us by mid-January 2018 cannot participate in the Streetfood Festival 2018. IMPORTANT: No telephone calls!!!

After receiving the official registration, an invoice will follow, which must be paid within 30 days.

We grant 2 % discount on payments made by 1 February 2017

With the letter of confirmation and the invoices for the Streetfood Festivals 2018, the registered festivals will be chargeable.

Cancellations

For stalls which cancel their registration, the costs are as follows:

0 to 40 days before the festival = 100 % of the stall costs

41 to 75 days before the festival = 50 % of the stall costs

More than 75 days before the festival = free of charge

Subsequent changes in the registration will be charged at 100.00 CHF per change.

Selection procedure

We approve stalls according to the following criteria:

- Only street food
- Originality of the offer
- Uniqueness of the offer
- Appearance of the stall / food truck
- Professionalism
- Cooperation in previous years

We do not apply exclusivity and try not to choose duplicated menus / dishes.

Insurance / Liability

Each stall operator will ensure that he has adequate third party liability insurance commensurate with the nature of the business. Stall operators may not claim any liability on the part of the organiser. If the festival does not take place due to force majeure (natural disaster, political unrest, etc.), no mutual liability claims will arise.

Organiser

Trend Fabrik GmbH and Hannibal Events GmbH

Trend Factory GmbH

Postfach 111

Sägestrasse 18

4663 Aarburg

Info@streetfood-festivals.ch

Tel: 062 926 12 07 during office hours: 8:00 – 12:00 and 13:30 - 17:30 pm

A handwritten signature in blue ink, appearing to be 'A. Brönnimann', with a long horizontal stroke extending to the right.

André Brönnimann